ADEYINKA ADENIRAN

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Professional Summary

- Detail-oriented graduate with extensive experience in accounting management, revenue control, internal control, compliance, and risk management across banking operations. Seeking a senior finance or risk management role to leverage strong analytical, regulatory, and operational control expertise to enhance financial integrity and organizational compliance.

Experience

- **ACCOUNTING MANAGER** October 2025 - Till date
  Careone Digital Hospital

  ✓ Manage daily collection and safekeeping of hospital revenue, ensuring accurate recording of all financial transactions
  ✓ Oversee bank deposits of cash sales and manage company bank accounts in compliance with financial procedures
  ✓ Maintain and monitor accounts payable, accounts receivable, expenses, and debtor/creditor records
  ✓ Prepare invoices, receipts, delivery notes, payroll, and expense claims while ensuring timely updates of financial records
  ✓ Reconcile bank accounts and cashbooks, prepare financial reports, and support audits and year-end financial statements

- **RISK, CONTROL & COMPLIANCE CONSULTANT** October 2024 - February 2025
  Pecan Trust Micro Finance Bank, Lekki

  ✓ Identify, evaluate, and mitigate risks related to non-compliance with regulatory requirements and internal policies and procedures
  ✓ Conduct compliance and internal audits to detect infractions and ensure adherence to established standards
  ✓ Develop, review, and update policies and procedures to guide decision-making and operational processes
  ✓ Compile risk and compliance reports, collaborate with stakeholders, and promote a culture of integrity and ethical business conduct

- **CLUSTER COMPLIANCE OFFICER** January 2020 - January 2024
  Ecobank Nigeria Ltd

  ✓ Ensure adherence to AML/CFT manuals, internal compliance policies, and applicable regulatory requirements across the cluster
  ✓ Provide guidance on account opening, KYC/CDD processes, and compliance advisory support to front office staff
  ✓ Monitor, investigate, and escalate suspicious transactions, including CTRs, FTRs, and SIRONAML alerts
  ✓ Review customer accounts for compliance gaps, ensure proper documentation of PEP accounts, and implement corrective action plans

- **RESIDENT INTERNAL CONTROL OFFICER** June 2006 - December 2019
  Ecobank Nigeria Ltd

  ✓ Perform vault witnessing, cash count, ATM cash verification, and safeguard physical assets of the bank
  ✓ Conduct security sweeps, spot checks, and ensure effective implementation of internal control procedures
  ✓ Review account openings, reactivations, closures, and ensure proper KYC/CDD compliance and documentation
  ✓ Review GL accounts, expenses, income assurance, draft stock, registers, ACL alerts, and prepare weekly/monthly compliance reports, including escalation of exceptions

- **RESIDENT CONTROL OFFICER** January 2004 - May 2006
  Unity Bank Plc (Former NNB International Bank Plc

✓ Perform vault witnessing, cash verification, and call-over of daily transactions including deposits and withdrawals to ensure accuracy and control compliance
✓ Review and reconcile general ledger (GL), suspense accounts, and prepare monthly proof of GL and customer statements of account
✓ Conduct spot checks, security sweeps, and monitor MICR activities to safeguard operational and physical controls

- **RESIDENT AUDITOR** January 2003 - December 2003
  UBA Bank Plc (Former Continental Trust Bank Limited)

  ✓ Perform call-over of daily transactions including GL reviews, cash deposits/withdrawals, vault witnessing, and reconciliation of suspense accounts
  ✓ Review account opening and closing processes to ensure compliance with procedural, credit, expense, and physical control standards
  ✓ Conduct spot checks, security sweeps, and continuous monitoring of controls to ensure accuracy, compliance, and operational integrity

- **SPECIAL PRODUCT DEPARTMENT** January 2002 - December 2002
  UBA Bank Plc (Former Continental Trust Bank Limited)

  ✓ Promote and present Continental 'READ' educational account to schools while supporting product awareness and adoption
  ✓ Conduct market, competitor, and customer research to guide product strategy and enhance liability-generating product performance
  ✓ Install and support Valucard POS terminals at merchant locations, ensuring effective usage and staff training for smooth operations

- **FUNDS TRANSFER OFFICER** July 2001 - December 2001
  UBA Bank Plc (Former Continental Trust Bank Limited)

  ✓ Process funds transfers and payments received from other branches, ensuring accuracy and timely execution
  ✓ Post cash advances and expense tickets while maintaining proper documentation and records
  ✓ Issue, post, and reconcile manager's cheques and prepare proofs for in-house general ledger accounts

- **HEAD REVENUE CONTROL UNIT** July 1997 - June 2001
  Eko Hotel & Suite

  ✓ Supervise and coordinate the Revenue Control Unit, ensuring accurate monitoring and reporting of all revenue activities
  ✓ Control food and beverage sales outlets while vouching all sales dockets for correctness and proper recording
  ✓ Prepare daily revenue summaries and support process improvement initiatives, including the transition from manual systems to improved processes

Education

- **Bachelor of Science in Accounting** 1997
  University of Ilorin, Ilorin

Certifications And Training

- Designate Compliance Professional (2020)
- Associate Member, Nigerian Institute of Management (June 2004)
- Trainings Attended:
  AML Training Program, Trade-Based Money Laundering and Terrorist Financing, Customer Due Diligence, Emerging Issues in Money Laundering, Measures to combat Money Laundering, Customer Relationship Management, Trade Services, Cash Management, Customer Service, Control Issues in Banking, Excellent Service Delivery Through Customer Care.

Technical Skills

- Google Workspace (Docs, Sheets, Drive, Calendar)
- Financial reporting and accounting management
- Risk management and internal control systems
- Regulatory compliance (AML/CFT, CBN policies, industry standards)
- Bank reconciliation and general ledger (GL) review
- Revenue assurance and revenue control operations
- Transaction monitoring and fraud detection
- Audit planning, execution, and compliance reviews

Skills

- Problem solving skills
- Excellent communication skills
- Leadership skills
- Team player
- Time management skills
- Attention to Detail
- Results-Driven Mindset

Reference

- AVAILABLE UPON REQUEST