ANGEL ORIAKU

Lagos, Nigeria | 07049120655 | aleruchioriaku@gmail.com

PROFESSIONAL PROFILE

Customer-focused and adaptable graduate with experience across customer service, sales, front-desk support and hospitality operations. Skilled in handling customer enquiries, processing transactions and orders, resolving complaints, and supporting smooth day-to-day operations. Brings strong written and verbal communication, organisation and teamwork skills, with a Bachelor's degree in English and Literary Studies.

CORE SKILLS

Customer service & client relations • Front-desk support • Sales & order processing • Cash and POS handling • Complaint resolution • Kitchen / hospitality operations • Communication & teamwork • Organisation & multitasking

PROFESSIONAL EXPERIENCE

Sous Chef | *July 2026 – September 2026*
Crystal Lounge | Abraka, Delta State

- Supported day-to-day kitchen operations and food preparation.
- Worked with kitchen staff to coordinate service and maintain workflow.
- Supported food quality, cleanliness and kitchen organisation.

Sales Assistant | *October 2025 – May 2026*
Dewiss Gadgets Hub | Rivers State

- Helped customers select phones and gadgets and provided product and pricing information.
- Processed sales, POS transactions, customer orders and after-sales enquiries.
- Supported daily cash reconciliation, product displays and stock checks.

Customer Service Representative | *February 2025 – October 2025*
Oro Wiri Foods and Farms | Rivers State

- Attended to customers and processed in-store and telephone orders in a busy restaurant.
- Handled customer complaints professionally and processed cash and POS payments.
- Coordinated with kitchen staff to support timely order delivery.

Receptionist | *2021 – 2022*
Hybrid Ink

EDUCATION

B.A., English and Literary Studies | Rivers State University | 2018 – 2023

LANGUAGES

English • Igbo • Ikwerre