BAMISAYE LOLADE JEMIMA

Address: No 21, Akinyemi Abayomi Street, Cooperative Area, Sango Ota, Ogun State
Phone Number: +2348130370247
E-mail: bamlolade@yahoo.com

OBJECTIVES

To actively contribute to the development of an organization where my skills and inherent capabilities can be thoroughly harnessed for meeting corporate objectives.

PERSONAL DETAILS

- **Place of Birth:** Akure, Ondo State
- **Nationality:** Nigerian
- **Known Languages:** English, Yoruba
- **Sex:** Female

EDUCATIONAL DETAILS

- Delta State University, Abraka. **2018**
  B.Sc.Zoology
  (Second-class Upper)
- Highland High School, Oke–Igbo. **2012**
  Secondary School Certificate (WASSCE)
- St Louis Junior Secondary School, Ikere-Ekiti. **2008**
- Olaosebikan Nursery and Primary School, Ikere-Ekiti. **2005**
  (Primary School Certificate)

PROFESSIONAL CERTIFICATIONS

- Health Safety and Environment (level 1) **2019**
- Health Safety and Environment (level 2) **2019**
- Health Safety and Environment (level 3) **2019**
- Environmental Impact Assessment.
- Basic First AID/CPR. **2019**

WORK EXPERIENCE

Grace and Mercy Households Improvement Initiative. **2023 - 2025**

Data Entry Officer/Trainer

- Trained newly employed Data Entry officers during onboardings.
- Entered daily transaction records into the company's financial e-portal accurately and timely (Instafin).
- Carried out daily reconciliation of all transactions and overdues.
- Identified fraudulent activities by clients or credit offers
- Kept daily transaction records which includes collection sheet, reconciliation book etc.
- Ensured daily reconciliation of all transactions.

N-Power (National Empowerment) **2021-2022**

Shasha Community primary school, Ikere Ekiti

Classroom Teacher

- Assisted the head teacher for office duties.
- Planed, prepared and presented lessons to students.
- In a class Taught subjects (Mathematics, English Language, Basic Science, Computer Science, Civic Education, Yoruba, Fine Art).
- Conducted and Recorded Exams for students.
- Conducted extra-curricular activities.

National Youth Service Corps (N.Y.S.C) **2018-2019**

Bishop Crowther Memorial College, Idah, Kogi State

Classroom Teacher

- Organized various social gathering among students such debate and quiz.
- Developed teacher and students relationship.
- Taught two major subjects in three different classes (Animal Husbandry, Agricultural Science).
- Conducted and Recorded Exam for students.

Cosmopolitan Pry School, Ikere, Ekiti State **2016-2017**

Classroom Teacher

- Encouraged personal development of students through tutorial and personal coaching.
- Conducted assessment test to ascertain the level of student improvement.
- Gathered reports and feedback to students' guardian.
- Acted as student counselor and career advisor.
- Taught and instructed the students on the basic formula for exam success.

VOLUNTEER WORK

- HIV/AIDS awareness campaign and testing services, Idah, Kogi State. **2019**

SKILLS

- Computer Literate: Good knowledge of Microsoft Office (Word, Excel)
- Good communication skills.
- Ability to transfer knowledge.
- Ability to work in team.
- Ability to work with little or no supervision.

HOBBIES

- Reading
- Surveying
- Researching
- Teaching

LEADERSHIP EXPERIENCE

- Assistance General Secretary Anti- HIV Community Development Service (CDS) group, Idah, Kogi State.

REFEREES

- **Dr. Adelugba Jide**

  Medical Doctor, Associate Professor, University of Saskatchewan, Canada.

  +13068811502

  adelugbaoo@csc-scc.gc.ca

- **Dr. Okolugbo C Bernard**

  Lecturer, Department of Zoology, Delta State University, Abraka.

  +234806 898 5383

  bcokolugbo@delsu.edu.ng