ABIOLA JANET AKINYOSOLA

17, Iwaya road, Yaba, Lagos, Nigeria| +2349063217924 | Janebiolaa@gmail.com

PERSONAL DETAILS

Gender: Female **Date of Birth:** 7th July 2000

PROFILE

I am a motivated and enthusiastic recent graduate with strong analytical, communication, and problem-solving skills. I am eager to begin my professional career in a reputable organization where I can apply my knowledge, continue to learn, and contribute positively to the growth and success of the organization.

SKILLS

- Strong communication and presentation
- Proficiency in the use of Microsoft word, Excel, PowerPoint
- Self-motivated and enjoy multi-tasking.
- Teachable and eager to learn.
- Exceptional analytical, critical thinking and problem solving
- Possess ability to work with a team.
- Integrity and Honesty

PROFESSIONAL EXPERIENCE

Associate | Olumuyiwa Makinde & Co | Ibadan, Nigeria | July 2026 – Present

- Observed and documented judicial proceedings, including trials, hearings, and depositions.
- Assisted supervising attorneys in client interviews and witness preparation, focusing on active listening to identify and gather factual information and potential evidence.

National Youth Service Corps | Olumuyiwa Makinde & Co | Ibadan, Nigeria | Jul 2025 – June 2026

- Observed and documented judicial proceedings, including trials, hearings, and depositions.
- Assisted supervising attorneys in client interviews and witness preparation, focusing on active listening to identify and gather factual information and potential evidence.

Intern | Awolade Falola & Co | Lagos, Nigeria | Oct 2024 – Dec 2024

- Assisted in client engagement by scheduling meetings, preparing intake materials, and gathering critical case information from witnesses and clients.
- Conducted legal research on statutes, case law, and regulations to aid case defense

Court Externship | Magistrate Court, Yaba | Lagos, Nigeria | Sept 2024 – Oct 2024

- Observed and documented judicial proceedings, including trials, hearings, and depositions, to gain practical insight into courtroom etiquette and legal advocacy.
- Presented comprehensive report on judicial proceedings observed

Intern | **Nigeria Police Headquarters | Akure, Ondo state | Jan 2024 – July 2024**

- Understudied supervising attorneys during client interviews and witness preparation, focusing on active listening to identify and gather critical information and potential evidence.
- Drafted key legal documents, including motions, pleadings, and internal legal memos, ensuring accuracy and adherence to specific legal conventions and formatting.

Industrial Trainee intern | Samuel George Law Firm | Ile-Ife, Osun-state | May 2021 – July 2021

- Provided essential administrative support by preparing and executing court filings and managing confidential document flow.
- Conducted extensive legal research on statutes, case law, and regulations to support attorney case strategies.

EDUCATION

National Youth Service Corps	June 2026
Barrister at Law (BL)	July 2026
Nigeria Law School (Second class upper)	
Bachelor of Law (LLB), Second class Upper (2:1)	September 2023
Afe Babalola University (ABUAD)	
West African Senior School Certificate (WASSCE)	September 2017
Obafemi Awolowo University International School	

MEMBERSHIP & CERTIFICATION

Fellow, Nigerian Institute of Chartered Arbitrators	2022
Member, National Institute of Marketing of Nigeria	2022

REFERENCES

Available upon request