EMMANUEL RUTH

Email: emmanuelruth879@gmail.com | **Location:** Ado Nasarawa State, Nigeria
Tel: +234 816 452 5760

PROFESSIONAL SUMMARY

Student of Business Administration from NACABS Polytechnic, Akwanga seeking a role in my area of expertise. Strong theoretical and practical knowledge to effectively carry out business activities, including conducting surveys, identifying management problems, applying accounting principles and communicating effectively through academic projects and tasks alongside tangible experiences gained from working at various organizations.

PERSONAL INFORMATION

Date of Birth:	13th September, 2000
Sex:	Female
Nationality:	Nigerian
State of Origin:	Cross River State
L.G.A:	Yala

SKILLS

- Marketing Skills
- Public administration and Project Management Skills
- Accounting Skills
- Entrepreneurial Skills
- Communications skills
- Interpersonal Production Management Skills

PROFESSIONAL WORK EXPERIENCE

H-MEDIX PHARMACY STORES LTD. ***ADETUKUNBO CRESCENT WUSE 2, ABUJA***
FLOOR STAFF

- Dedicated my time to the building and maintenance of long term client relationship new and existing customers.
- Improved product presentation by delivering compelling sales pitches, product demonstrations and presentations to showcase hot the product/service meets client needs
- Delivered consistent market feedback and market trends to inform the management, product development and marketing teams about customer needs.

VICTORIOUS SUPERMARKET ***NEW KARU, NASARAWA STATE***
SALES REPRESENTATIVE

- Improved the building and maintenance of long term client relationship new and existing customers to ensure retention.
- Delivered consistent market feedback and market trends to inform the management, product development and marketing teams about customer needs.
- Improved product presentation by delivering compelling sales pitches, product demonstrations and presentations to showcase hot the product/service meets client needs.

EMMY CHRIS BUSINESS CENTER *NEW KARU, NASARAWA STATE*
IT / COMPUTER OPERATOR

- Improved response time and customer satisfaction by scheduling and executing routine tasks using more efficient techniques.
- Accelerated business continuity by consistent replacement and management of peripheral equipment such as printer, external drives, tape drivers etc.
- Mitigated down time through efficient system monitoring and network performance auditing and error management.

KENTUCKY FRIED CHICKEN (K.F.C) *ASOKORO AREA 11, ABUJA*
CASHIER

- Improved transaction and processing by performing accurate payment processes and recording.
- Improved marketing by upselling of current promotions, loyalty programs and add-on products.
- Transformed customer service with warm greetings, and answering basic product questions and recommendations

CHESTER FRIES *WUSE ZONE 1, ABUJA*
SALES REPRESENTATIVE

- Improved the building and maintenance of long term client relationship new and existing customers to ensure retention.
- Delivered consistent market feedback and market trends to inform the management, product development and marketing teams about customer needs.
- Improved product presentation by delivering compelling sales pitches, product demonstrations and presentations to showcase hot the product/service meets client needs

EDUCATION

NATIONAL DIPLOMA (ND.) | BUSINESS ADMINISTRATION **2025 - View**
NACABS University Akwanga , Kabayi Study Center

SENIOR SECONDARY CERTIFICATE EXAMINATION (SSCE) **2013 – 2018**
Marvelous International School Ado, Nasarawa State

FIRST SCHOOL LEAVING CERTIFICATE (FSLC) **2008 – 2013**
God's Grace International School Ado, Nasarawa State

REFEREES

Available on request