EMOEFE EDIRI MILLER
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PROFILE

I am a B.Sc Economics graduate (Second Class Upper) with a certificate in Data Analysis which I acquired 2026. I have worked as a Church Accountant. I have experience attending to customers, handling cash and sales records, and making sure operations run smoothly. I am patient, empathetic, and I learn very fast. I am passionate about looking at for numbers behind sales, keeping of records of sales, and customer data into clear reports to help business grow.

CORE SKILLS

-Data Analysis: Data Cleaning, Data Analysis & Reporting, Dashboards, Sales & Inventory Analysis, Business Reporting
-Customer Support: Customer Service, Complaint Handling, Phone & In-Person Support
-Sales & Operations: Daily Sales, Cash Handling, Stock Count, Shop Opening/Closing
-Communication: Empathy, Active Listening, English, a little of French
-Tools: Microsoft Excel, Python Programming, SQL, Tableau, Fast Learner of CRM Systems

EDUCATION

Ambrose Alli University, Ekpoma, Edo State | 2021-2025
B.Sc. Economics (Second Class Upper)

WORK EXPERIENCE

Church Accountant | Royal Dynasty Int'l Church, Delta State | 2018- 2020
-Collected and recorded tithes, offerings and ensured everything balanced
-Kept cash and bank records clean and easy to check
-Counted and verify cash after service and prepared weekly and monthly reports
-Ensured church operations ran smoothly for members

Shop Assistant | Flourish Feeds, Delta State | 2015-2018
- Attended to walk-in customers daily and assisted with product selection
- Handled cash transactions and maintained basic sales records
- Counted stock and ensured shop was clean and opened on time
- Supported smooth daily operations and customer satisfaction

CERTIFICATION

Data Analysis - Coursera | 2026

LANGUAGES

English, Urhobo

REFERENCE

Available upon request