HAPPINESS UDOH

Phone: +234 7073952052 | Email: trendnest2001@gmail.com
Address: No 23, Sunday Fadipe Str, Adura Bus Stop, Lagos State

SUMMARY

Dependable, detail-focused professional with two years of daily customer-facing experience as a Cashier/Receptionist and Sales Rep, who balanced work with university studies. Skilled in cash reconciliation, POS and billing software, and resolving customer concerns with patience and clear communication. Ready to bring consistency, honesty and strong follow-up to a new role.

EDUCATION

Fesobeth Primary School – Primary School 2008 – 2013

Fesobeth Model College – Junior Secondary School 2014 – 2016

Fesobeth Model College – Senior Secondary School 2017 – 2019

University of Port Harcourt 2022 – 2026
Bachelor of Foreign Languages & Literatures

EXPERIENCE

Cashier / Receptionist / Sales Rep 2023 – 2025
AM2PM SUPERMARKET & STORE

- Communicated patiently and clearly with a wide range of people every day, answering questions and resolving concerns.
- Showed reliability and punctuality, showing up and delivering consistently through long shifts.
- Kept accurate records, reconciling cash and transactions at the end of each shift and following up on discrepancies.
- Created a warm, encouraging experience for customers, building trust and repeat visits.
- Worked with POS systems and billing software, showing comfort with technology.

SKILLS

- Learner motivation and encouragement
- Follow-up and reliability
- Patient, clear communication
- University-level French studies
- Time management and punctuality
- Record keeping and accuracy
- Customer and client handling
- Attention to detail
- Honesty and integrity
- Basic computer knowledge

LANGUAGES

- English
- French (studied at university level)
- Akwa Ibom (Basic)

CREATIVE INTERESTS

Writing • Acting • Cooking

REFERENCES

Onome Augustine
Self employed
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Udoh Praise
GIG LOGISTICS / STAFF
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