Adebayo, Israel Owolabi.

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Sango Ota Ogun State.
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07039359799, 08060337280.

PERSONAL DETAILS

Date of Birth:	November 21
Gender:	Male
Marital Status:	Married
Nationality:	Nigerian
State of origin:	Ogun
Disability:	Nor

CAREER OBJECTIVE

To work in a challenging position in a well-established organization, where my academic, Technical Skills, Innovative, ICT and Creative idea would come in handy as to add value to the organization operations and objectives and seek a position where my knowledge, talents and skills will be fully utilized, with the utmost aim of promoting and upholding the existing integrity of a corporate organization.

ACHIEVEMENTS

- Represented Lagos State Environmental Protection Agency (LASEPA) as a choice Industrial Attachment (IT) Trainee at an exhibition organized within the premises of the Lagos State Secretariat, Alausa, Ikeja during the Lagos State Civil Service week in 2012.
- Participated in the Association of Veterinary Medical Student (AVMS) Intercollegiate Quiz Competition, College of Veterinary Medicine, Federal University of Agriculture Abeokuta (FUNAAB); was honored with a Certificate of Participation.
- NTA Channel 12 Ogbe Abeokuta Ogun State, Nigeria Industrial Training.
- Global Leadership Summit Certificate.
- Computer Maintenance & Networking,
- Store Inventory & Logistic.
- MIS Officer – Production. “Management Information System” Machines Reading & Analysis, Waste Control, OEE Etc.

CERTIFICATES

- **High National Diploma;** HND in Computer Engineering
  (Upper Credit). 2013 – 2015.
- **National Diploma;** ND in Computer Software Engineering
  (Upper Credit). 2010 – 2012.
- Global Leadership Summit Certificate.
  2015.
- Certificate of Participation (AVMS).
  2112.
- Senior School Certificate **(SSCE).**
  1993 – 1999.
- First School Leaving Certificate.
  1988 – 1993.

WORK EXPERIENCE

- **Nigerian Brewery Ota.**
  (Aniyikaye General Contractor Nig. Limited).
  Safety Officer. 2019 – Till Date.

Key Functions and Contribution

- To ensure that the workplace maintains high standards of **Health & Safety**. Also create and implement policies and procedures in accordance with current legislation. It is also their **responsibility** to ensure that the policies and procedures are followed by all employees.

- **GBfoods Africa Manufacturing Nig., Ltd.**
  2017 – 2019.
  Manufacturing of Gino Seasoning Cubes & Gino Products.
  Km 2, Ijoko Road Sango Ota Ogun State.
  (MIS Officer – Production, Stock Controller/Data analyst).
  Key Functions and Contributions:

- Collect data from production floor and other sources (QA, store and logistics) study the data, analyses them and the result of the analysis is then forwarded to the appropriate authority for necessary action. The aim of which is to improve the organizational efficiency and better company utilization.
- Perpetual inventory stock checks completed and recorded daily, keeping in line with KPIs and the high standards of the operations support team.
- keeps track of all Plant records by looking through both hard files and computer database files on a regular basis.
- Ensure proper documentation of daily, weekly, monthly and annual report.
- Following up with the departmental heads to ensure that they give accurate reports.
- Collect and analyses operation reports (Finished goods, Machine efficiency, overall equipment efficiency (OEE) and capacity utilization, etc.) and give a daily, weekly or monthly report to the General Manager through the Operations manager.
- Work in conjunction with all department to ensure that monthly departmental targets are met (usually between 98.5-112.8%).
- Work closely with the account and finance department to ensure stock levels are accurate and any discrepancies between the physical stock and internal stock control system are resolved.
- Ensures that stock records are accurately maintained for all stock (finished goods, Raw materials and packaging materials).
- Successfully responded to complaints from Ad-hoc staffs and initiated action to ensure the problems could not arise again.
- Actively ensured that rework and waste generation is not above permissible limit.
- Monitor production process to ensure that cGMP, HSE, GHK and 5S are strictly enforced. Ensure that Rework and Waste generation are kept at minimum level.
- Covering shifts in supervisor's absence
- Monitoring productivity and performance (machines and staffs) against KPI.
- Preparation of work schedule for all staffs

- **Polymer Packaging Nig., Ltd**.
  2015 – 2017.
  10/14 Wisdom Way Lyson Avenue Sango.
  (Store & Logistic Officer.)

Key Functions and Contributions:

- Prepare daily, monthly and annual packaging and raw material consumption forecast.
- Daily requisition of packaging and raw materials from the warehouse for production.
- Ensure that the materials requested for are delivered in appropriate time and quantity
- Inventory of rebar steel
- Loading & offloading materials
- Stock physical checking daily & also in system.
- Preparing GRN in systems & also manual with items code.
- Keeping materials place & also valuable materials keeping in safe place
- Keeping warehouse clean & neat.
- Damage Or broken (Rejected) materials immediately informing to Head of Department & Vendor (Supplier) Coordinating with Supplier
- Issuing the materials
- Taking monthly issued stock.
- Coordinating with Plant each department for required materials
- Maintaining records & document

- **Data Structure (ICT).**
  2014 – 2015**.**
  Computer Maintenance & Networking,
  302/305 Anthony Maryland Lagos State Nigeria**.**
- **Industrial Trainee (IT).** 2012 – 2013.
  April 2012 – September 2012
- **Lagos State Environmental Protection Agency (LASEPA)**
  Alausa, Ikeja, Lagos. 2012.
- **AIICO INSURANCE PLC**
  2012 – 2012.
  AMERICAN INTERNATIONAL
  203/205 Oshodi Apapa Expressway Isolo Lagos
  (Unit Manager).
- **RABBI MODEL COLLEGE**. 2008 – 2012.
  Ifo Ogun State Nigeria. (Teacher)

EDUCATION

- **Lagos City Polytechnic, Ikeja (LCP)** Lagos State, Nigeria
  HND in Computer Engineering **(Upper Credit).**
  2013 - 2015.
- **Ifo College of Management and Technology (IFOTECH)** Ifo, Ogun State
  ND in Computer Software Engineering **(Upper Credit).**
  2010 - 2012.
- **Owode Secondary School, (OWOSEC)** Ogun State Nigeria.
  WAEC & NECO 1993 - 2000.
  Army Children School,
  192 Motorize Battalion Owode Yewa Ogun State Nigeria. 1988 - 1993.

SKILLS

- Good communication skills and good interpersonal relationship,
- Competent, organized and dependable,
- Perfect in e-mail and internet handling.
- Ability to work with the computer Microsoft Office, suite AutoCAD, Excel Sheet Calculation & Graphic Representative etc., CorelDraw, Tally Software (Inventories, Journal, Payable, Stocks etc.)
- Data Analysis. Collection of Data, OEE, Information Analysis, Graphic etc.
- Strong analytical mind
- Strategic planning and tactical execution.
- Effective team player.
- Attention to details and work on own initiative

REFEREES

Mr. T.A. Adebayo.
CEO. Caleo Global Nig.
21, Toyin Street Ikeja Lagos Nigeria.
08142667660, 08056969046.

Mrs. Oluwasanmi Adebayo
Civil Servant
Ogun State Nigeria**.**
08060337280.