OLADIMEJI JOEL OLANIYAN

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PROFESSIONAL SUMMARY

Customer-focused hospitality professional with experience supporting hotel operations, guest services, front desk activities, housekeeping, food service, kitchen operations, porter services and team supervision. Brings strong communication, organisation, teamwork and awareness of workplace safety and hygiene.

KEY SKILLS

Guest relations & customer service • Front desk support • Team supervision • Housekeeping & room care • Food & beverage service • Kitchen assistance • Luggage handling • Store & inventory support • Flight booking assistance • Communication & teamwork • Time management • Health, safety & hygiene

PROFESSIONAL EXPERIENCE

Supervisor | Funzia World | 2022–2024

- Supervised daily operations and supported staff in delivering good customer service; assigned and monitored tasks, helped resolve customer concerns, and maintained a clean, safe and organised environment.

Housekeeper | Marvel's Hotel | 2025–2026

- Cleaned and maintained guest rooms and common areas; changed bed linen, replenished room supplies, reported maintenance issues, and followed hotel cleanliness and hygiene standards.

Front Desk Officer / Receptionist | St Anthony Hotel | 2024–2026

- Welcomed guests, supported check-in and check-out activities, responded to enquiries, handled calls and directed guest requests to the appropriate departments.

Waiter and Runner | Gate Hotel and Lounge | 2023–2024

- Supported food and beverage service, responded courteously to guest requests, coordinated with kitchen colleagues for timely order delivery, and maintained clean dining areas.

Kitchen Assistant | St Anthony Hotel & Suites | 2020–2023

- Assisted chefs with food preparation and basic kitchen tasks; washed and prepared ingredients, cleaned utensils and work surfaces, stored supplies appropriately, and followed food hygiene and safety procedures.

Hotel Porter | Covenant University Guest House | 2017–2019

- Welcomed arriving guests, helped carry luggage to and from rooms, provided directions and basic information, and supported a comfortable and orderly guest experience.

Assistant Store Officer | Covenant University Guest House | 2013–2017

- Assisted with receiving, arranging and issuing supplies; monitored stock levels and maintained inventory records and an organised store.

Flight Booking Assistant | Terminal A, Ikeja | 2013–2014

- Supported flight booking enquiries and assisted with booking-related customer service and basic travel information.

EDUCATION

HND, Business Administration — Ogun State Institute of Technology, Igbesa | 2013–2015 **OND, Business Administration** — Ogun State Institute of Technology, Igbesa | 2010–2012

CERTIFICATIONS & TRAINING

HSE Levels 1, 2 & 3 • Diploma in Hospitality, Wave Academy • Diploma in Bible School and Pastoral Care, Winning Army Bible Institute (WABI)