

RAJI OLATUNDE

CONTACT

NO8 SIR REMI JACOB LEME ABEOKUTA OGUN

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16/08

OBJECTIVE

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills.

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

SKILLS

- Service planning
- Service prioritization
- Administrative skills
- Leadership skills
- Customer service
- Creative Thinking
- Organizational

LANGUAGE

- Yoruba
- English
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EXPERIENCE

YY. HOTEL **2010 - 2011**
WAITER

DA411 **2014 - 2015**
Housekeeper
Old awolowo road bodega ibadan oyo state.

ECO 23/24 CLUB HOUSES **2015 - 2017**
BAR MAN
Ring road ibadan oyo state

GREEN LEGACY RESORT **2018 - 2019**
WAITER
OLUSEGUN OBASANJO PRESIDENTIAL LIBRARY OKEMOSAN ABEOKUTA OGUN STATE

GREEN LEGACY RESORT **2020 - 2021**
CASHIER
OLUSEGUN OBASANJO PRESIDENTIAL LIBRARY OKEMOSAN ABEOKUTA OGUN STATE

GREEN LEGACY RESORT **2021 - 2022**
RESTAURANT & COCKTAIL, COFFEE BAR SUPERVISOR
OLUSEGUN OBASANJO PRESIDENTIAL LIBRARY OKEMOSAN ABEOKUTA OGUN STATE

GREEN LEGACY RESORT **2023 - 2026**
Assistant F&B and RESTAURANT MANAGER
OLUSEGUN OBASANJO PRESIDENTIAL LIBRARY OKEMOSAN ABEOKUTA OGUN STATE

Green Legacy Resort **2025 - 2026**
Assistant Duty/Operation manager
- Oversaw end-to-end hotel operations during night and weekend shifts, acting as the senior manager on duty in the absence of the Duty Manager
- Managed front office, housekeeping, F&B, and security teams to ensure smooth guest check-in/out, service delivery, and shift handover
- Resolved guest complaints and escalations promptly, maintaining high satisfaction scores and upholding hotel brand standards
- Conducted safety and security checks, managed emergency situations, and ensured compliance with SOPs and local regulations
- Monitored occupancy, room allocation, and revenue flow, reporting discrepancies and operational issues to senior management
- Trained and supervised junior staff, ensuring consistent service quality and adherence to hospitality protocols
- Maintained accurate shift logs, incident reports, and handover notes for seamless continuity between shifts

Everlasting Garden Hotel and Suites **August 2026 - Still date**
Manager
Hotel Manager | Everlasting Garden Hotel and Suites
Responsible for the overall management and smooth running of Everything Garden Hotel and Suites. I lead all departmental heads to deliver exceptional guest service while ensuring operational efficiency and profitability. My duties include staff supervision, budget management, quality control, guest relations, and ensuring compliance with hospitality standards. I also drive revenue through effective coordination with sales,

marketing, and events teams, while maintaining the hotel's reputation for excellence and luxury.

EDUCATION

DOVICHI WORLDWIDE TECHNOLOGY **2022**
CUSTOMER SERVICE
Grades - **MASTERCLASS**

TOP GRADE HIGH SCHOOLS **2010**
WEST AFRICA EXCAMINATION COUNCIL
Grades - **WAEC**

ITOKI COMMUNITY SECONDARY SCHOOL **2009**
SSCE
Grades - **SECONDARY SCHOOL EDUCATION**

COMMUNITY PRIMARY SCHOOL IJOKO IFO OGUN STATE **2004**
Grades - **PRIMARY SCHOOL EDUCATION**

THE POLYTECHNIC OF IBADAN **2015**
ND

UNI ATHENA **2024**
DIPLOMA IN ENVIROMENT HEALTH AND SAFETY MANAGEMENT

National Open University **In view**
Entrepreneurship
Grades - **BSC**

REFERENCE

MR Dare odunlami - engineer
| 08022490793

MR Adewale - F&B Manager
Green legacy resort
| +2347032315057

ACHIEVEMENTS & AWARDS

- ✔ Customer service training masterclass